



CONTRACT NO. RTQ-00266
Manufactured (Modular) Buildings - Pre-Qualification Pool

ROADMAP

Contract Overview:

This contract, established for the pre-qualification of a pool of vendors, for participation in future spot market competitions/Request for Quotes (RFQ's) that are capable of providing manufactured (modular) buildings.

Contract Term: October 01, 2015 – September 30, 2023

Commodity Code: 155-46

PROCUREMENT AGENT INFORMATION

Contracting Agent: Sasha Mera
Phone: (305) 375-1620
Fax: (305-375-4407
Email: SashaM@miamidade.gov

EVENT LOG

<u>ADD NO.</u> ↓	<u>Date issued</u> ↓	<u>Event</u> ↓	<u>AGENT</u> ↓
1	09/29/2015	BPO created & issued.	Sasha Mera

PRE-QUALIFIED VENDOR(S)

The prequalification was made to all responsive, responsible vendors who met the minimum qualifications set forth in the solicitation. The County may elect, at any time, to add or delete vendors as it deems necessary and in its best interest.

Vendor	FEIN / Suffix	Contact Name	Phone Number	Fax Number	E-mail Address
GFRC Acquisition, LLC d/b/a GFRC Shelters	273932029-01	Bob Haas	318-757-5598	318-747-5964	Dmarsh@gfrc.com
Leesburg Concrete Company, Inc.	592344269-01	Bernard Vizzi	352-787-4177	352-787-7935	Ben@leesburgconcrete.com
Mardan Fabrication, Inc.	463105468-01	Evan Orlowsky	954-657-1663	855-313-4159	info@mardanfab.com

QUOTATION DIRECTIVES

This contract requires each acquisition to go through a competitive, spot market Request for Quote (RFQ), PRIOR to the award of a Work Order (WO).

Departments are to utilize the above vendor contact information for the issuance of all RFQ's. The contacts listed above are authorized to respond to all County requests and are to be included in each RFQ issued against the contract. Failure to utilize the above contacts for the vendors listed, may result in cancellation or rejection of a RFQ solicitation. It is highly recommended that the RFQ's be issued via e-mail for tracking and reporting purposes.

Pursuant to Section 2-11.1(t) of the County Code, all requests for spot market quotes (RFQ's) are subject to the Cone of Silence.

METHOD OF AWARD

RFQ's may be awarded to the vendors with the lowest price in the aggregate.

USER DEPARTMENT RESPONSIBILITY

It is the responsibility of the user Department to ensure compliance with the above-mentioned procedures. Purchase under this contract will be subject to random review or audit by County authorities, including the Procurement Management Services Division, Audit and Management, and the Office of the Inspector General.

RECORD RETENTION

For each purchase order issued under this contract, the user department shall maintain a record of the purchase including: market research performed, all quotes sought, all quotes obtained, required exception forms, and any other documentation supporting each purchase to ensure compliance and to establish the necessary accountability for audit. The record shall be maintained by the user department in a location (either electronic or paper) easily accessible for review or audit in accordance with the County Records Retention regulations.

APPLICABLE ORDINANCES

- Each Solicitation shall be consistent with the Master Procurement Implementing Order (I.O.) NO.3-38
- 10% Bid Preference to Certified Micro/ G&S firms for contracts up to \$100,000
- 10% Bid Preference to Certified SBE/G&S firms for contracts over \$100,000
- Set- Aside applies to SBE/GS firms for contracts \$100,000 or less; When there are three (3) or more certified SBE/GS firms available in the established pre-qualification pool
- This RTQ contains no provisions for local preferences or living wages.

INSURANCE REQUIREMENTS

In any RFQ the insurance requirements shall be detailed and Submitters must provide proof of insurance and it shall be in accordance with the County standard insurance requirements per section 1.21 and 1.22 of the Miami-Dade County General Terms and Conditions, which reads as follows:

Contractor shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Contractor or its employees, agents, servants, partners principals or subcontractors. Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the



responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

The Contractor shall furnish to the Internal Services Department / Procurement Management Services, 111 NW 1st Street, Suite 1300, Miami, Florida 33128-1989, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- A. Worker's Compensation Insurance for all employees of the Contractor as required by Florida Statute 440.
- B. Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.
Miami-Dade County must be shown as an additional insured with respect to this coverage.
- C. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "A-" as to management, and no less than "Class VII" as to financial strength by A.M. Best Company, Oldwick, New Jersey, or its equivalent, subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida" issued by the State of Florida Department of Financial Services.

NOTE: Certificate Holder Must Read:

**MIAMI-DADE COUNTY
111 NW 1st STREET
SUITE 2340
MIAMI, FL 33128**

- D. The successful Bidder shall provide to the County insurance documents within ten (10) business days after notification of recommendation to award. If the certificate submitted does not include the coverage outlined in the terms and conditions of this solicitation, the successful Bidder shall have an additional five (5) business days to submit a corrected certificate to the County. Failure of the successful Bidder to provide the required insurance documents in the manner and within the timeframes prescribed within (5) business days may result in the bidder being deemed non-responsible and the issuance of a new award recommendation. No work shall be authorized or shall commence under the Contract until the successful Bidder has complied with the foregoing insurance requirements.